



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Piedmont, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

REGULAR MEETING

DATE: December 12, 2025

TIME: 10:00 a.m.

**PLACE: Alameda County Sheriff's Office of Emergency Services
4985 Broder Blvd.
Dublin, CA 94568**

MINUTES

1. Call to Order/Roll Call

Chair King called the regular meeting to order at 10:06 a.m.

Present: J. Aguiar, G. Beaudin, M. Casten, D. Covington, J. Ezell, R. Filice, J. King, S. Shaw, S. Shorr, L. Smith, K. Stepper, P. Stokes, M. Toms

Absent: A. Averiett, K. Carlson, D. Haubert, J. Johnson, M. Rodriguez, M. Salinas

2. Introductions and Recognition

3. Public Comments – None.

4. Consent Calendar

On motion of Bm. Shorr, seconded by Bm. Toms, and by unanimous vote, the Board approved the items on the consent calendar as recommended.

4.1 Approval of Minutes from the Board Meeting of September 5, 2025

Recommendation: Approve the minutes of the September 5, 2025 Board of Directors Meeting.

4.2 Approval of the 2026 Board and Committee Meeting Calendar

Recommendation: Approve the 2026 EBRCSA meeting schedule.

- 4.3 Consider Adoption of a Resolution Authorizing the Board Chair to Sign and the Executive Director to Implement a Services Contract with CSI Telecommunications for a Not to Exceed Amount of \$200,000

Recommendation: Adopt Resolution No. 25-09 authorizing the Board Chair to sign and the Executive Director to implement a services contract with CSI Telecommunications for a not to exceed amount of \$200,000.

- 4.4 Approval of Audited Financial Statements

Recommendation: Accept the 2025 Audited Financial Statements.

- 4.5 Receive Report on Accounts Receivable Aging

Recommendation: Receive the summary of the Accounts Receivable Aging.

- 4.6 Consider Adoption of a Resolution to Amend the Contract of the Executive Director from David Swing Consulting and Investigations to Swing and Associates LLC

Recommendation: Adopt Resolution No. 25-10 authorizing the Board Chair to sign a professional services contract with David Swing of Swing and Associates, LLC for Executive Director services.

5. **Written Communications** – None.

6. **Public Hearings** – None.

7. **Action Items**

- 7.1 Nomination and Annual Election of a Board Chair and Vice Chair

Chair King nominated Bm. Linda Smith to serve as Board Chair.

On motion of Bm. King, seconded by Bm. Beaudin, and by unanimous vote, the Board approved Bm. Smith as Board Chair for 2026.

Chair King nominated Bm. Damon Covington to serve as Vice Chair.

On motion of Bm. King, seconded by Bm. Shaw, and by unanimous vote, the Board approved Bm. Covington as Vice Chair for 2026.

8. **Committee Updates**

- 8.1 Receive Informational Report on Recent Finance Committee Activities - Cost Recovery from EBRCOA by Member Agencies

As the Finance Committee chair was absent, Executive Director Swing reported that the Finance Committee received the Auditor's report as was presented at this Board meeting. Additionally, the committee discussed the potential of cost recovery by EBRCSA from its member agencies and requested that the Executive Director conduct additional research. The committee also reviewed Motorola's migration assurance plan and identified the potential changes to radio technology when planning for the migration as well as different funding plan risks for future discussion. The committee discussed meeting formats for the next year and was in favor of having a virtual option.

8.2 Receive Informational Report on Recent Operations Committee Activities

Chair King reported that similar items were discussed by the Operations Committee and the committee was also in favor of hybrid remote meetings.

9. Reports:

9.1 Receive Informational Report on SB707 from General Counsel

The Authority's General Counsel Richard Pio Roda provided an update on the applicability of SB 707 for the Authority's meetings and relevant meeting logistics. EBRCSA is not identified as an eligible legislative body under SB 707 and for the Board of Directors to meet remotely, it must be adopted by resolution. The remote location must be greater than 20 miles from the in-person location with two way audio communication. Absent the resolution, traditional Brown Act rules could still be utilized by the Board.

9.2 Receive Informational Report on City of Antioch Walton Lane

Executive Director Swing reported that the lease agreement for the radio tower construction at Walton Lane has been signed by all parties and he is now commencing with the planning process which includes an RFP process for construction.

9.3 Receive Informational Report on Pearl Radio Site Shelter

Executive Director Swing reported that EBMUD proposed a location of the temporary shelter outside of EBMUD's currently fenced-in area which would require installation of a temporary fence. He will meet with EBMUD to understand how to locate the trailer inside the secured fence and the project would only take just over a month. He also met with PG&E to move the service meter onto a separate pedestal which will be a four-month long process to complete, likely complete by April 2026. Completion of both the shelter and the meter is required before equipment can be installed and used for Walton Lane.

9.4 Receive After Action Report on Encryption Implementation

Executive Director Swing reported that encryption is live for all member agencies and shared some key learnings from the process. Next steps will include removing old talk groups from

radios, restoring patching capabilities, and establishing communication conduit between radio shops.

10. **Agenda Items for Next Meeting** – None.

11. **Board Comments**

12. **Adjournment**

There being no further business, the meeting adjourned at 10:55 a.m.



Jocelyn Kwong, Board Secretary